

PLAINVIEW COLLEGIATE HIGH SCHOOL

MEETING AGENDA

Date: Wednesday, Sep 1, 2021

Time: 8:30

Attendees: Mary Elizabeth Dickerson, Charity Alderson, Diane Sanchez

Meeting Agenda:

1. Review job descriptions, roles, and responsibilities
 - a. Charity - documentation sheet
 - i. where to keep weekly documentation
 - b. Diane - document in Skyward
 - c. For student conferences - pull students from extra-curricular and CTE classes
2. Student absences and missing work due to extended absences
 - a. Review from PHS Staff Meeting
 - b. What is each teacher's classroom policy/procedure
 - c. Charity collects assignments for absent students?
3. What to do with substitute teachers in the room?
 - a. Charity collects assignments for absent students?
 - b. Assignments are emailed to students?
 - c. Charity can sub if it is a class she is usually in
4. Review student academic accommodations: 504, ExEd
 - a. ARD meetings (1 student) - documentation needed, attendance required at meetings
 - b. 504 meetings (4 students) - review accommodations
5. Discussion of accommodations in dual credit classes
 - a. Student Support Services at WBU?
6. ARD paperwork - Diane
7. LPAC meetings - 1 student

8. Progress Report 1 Tuesday, 8/31/21
9. Tutorials
10. TSIA2 - Diane
 - a. meet with Brandi Cook for test prep in Pathways class
11. Supply Order - after 9/1/21
12. Google classroom for PCHS Class of 2025
13. Student Concerns
14. Test Anxiety in students
15. Self-advocacy
16. Upcoming Events:
 - a. PHS Open House 9-13-21 - virtual
 - b. Academic Review Meetings with students

Action Items	Notes
<ul style="list-style-type: none"> <input type="checkbox"/> Contact family re: support needed <input type="checkbox"/> PBIS - Attendance? Grades? <input type="checkbox"/> Skyward <input type="checkbox"/> Eduphoria - student accommodations, STAAR scores 	<p>Student Concerns:</p>